

## General Guidelines for *Guest Editors of Special Issue*

### 1) Title of the special issue:

The Guest Editor may decide the title of the proposed special issue. The title should be concise as it appears on the front cover of the journal and well reflects the contents of papers included. (For example, "Wireless Sensor -----" is OK but a title such as "Papers Presented at ---- Conference" should be avoided).

### 2) Number of papers in the issue:

Approximately 7 - 12 accepted papers (depending on the average number of papers of the designated journal) should be adequate to constitute an issue. If there are more than 12 papers, publication of two combined issues may be considered to accommodate all the accepted papers.

### 3) Source of papers:

If possible, it is desirable that the source of papers be diversified (but not mandatory). For example; inviting too many papers from any one institution or one country should not be encouraged.

### 4) References:

The list of references should have a sufficient number of up-to-date articles (minimum 5 papers within latest 7 years). The references should have relevance to the journal and the publication of the issue should not have negative effect on the journal's Impact Factor.

### 5) Review/acceptance:

Complying with the above 1-4 items, the Guest Editor have the authority and responsibility to solicit, review, request revisions (if any), and recommend the final acceptance of papers that he invited. As customary, all the papers should go through the two types of review processes, i.e., preliminary (objective) review and the peer review. Those papers that pass the preliminary review and have at least two positive peer review opinions are accepted for publication in the special issue. The "Instructions to Authors" and "Referee's Report" forms of the journal are provided for distribution to authors and reviewers, respectively.

### 6) Submission of papers:

**Authors** - Authors may submit their papers to the secretariat of congress. Then the papers will be transmitted to the Geust Editor. Papers should be prepared in accrodance with "Instruction to Authors".

**Guest Editors** - The Guest Editor is asked to sumbit all the accepted papers with review comments to Thechno-Press, indicating the order of papers, for the final acceptance. If the Guest Editor wishes, a brief foreword (1 page) may be included.

### 7) Time of publication:

The time required from the first submission to publication depends on how soon the review of submitted paper is completed and it will be decided on the basis of "first come first served". Thus, there will be no fixed deadline set by the publishers for submission of papers and completion of reviews. However, the Guest Editor is suggested to establish such deadlines for his own issue.

### 8) Editor/Co-editor:

The Guest Editor may have the co-editor and/or associate editor if he wishes.